

SEGMENT ONE TEEN CONTRACT



925 Northland Dr NE, Rockford, MI 49341
Phone (616) 866-8520 TOLL FREE 1-888-866-8520

Office Hours: 9:00am-5:00pm TSO1501
State of Michigan Department of State License # 85B86

Class # _____ Class Dates: _____ - _____
start end start end
Class Times: _____ - _____
start end

Student _____ Cert. of Completion # _____ (office)
FIRST (FULL LEGAL) MIDDLE NAME LAST

Address _____ MI
CITY STATE ZIP

Phone # (____) _____ Cell # (____) _____ Age _____ / _____
years months Birth _____ / _____ / _____

- Class location: Navigator Driving Academy. 925 Northland Dr NE, Rockford, MI 49341
- Class location: Home School Building. 5625 Burlingame Ave. SW, Wyoming, MI 49509
- Class location: Riverview Athletic Club. 4940 Plainfield Ave, Grand Rapids, Mi 49525
- Class location: Tri-County High School. 21338 Kendaville Road, Howard City, MI 49329
- Class location: Big Rapids Middle School. 500 N. Warren, Big Rapids, MI 49307

SEGMENT ONE COURSE PROVISIONS

1. Navigator Driving Academy will conduct the behind-the-wheel instruction in a dual controlled automobile, fully insured, covering each student enrolled in the program.
2. For a successful completion of Segment One, the student MUST complete all homework and classroom assignments and score 70% or above on the State Test.
3. Upon the successful completion of Segment One, the student will be issued a Segment One "Michigan Driver Education Certificate of Completion." This certifies the completion of the requirements set by the Michigan Department of Education for Segment One. A fee of \$10.00 will be charged for a replacement Certificate of Completion, if lost or destroyed.

TERMS

1. The student must be at least 14 years and 8 months old at the time of the first class, (birth certificate, passport, or a legal document verifying date of birth required).
2. The student must meet the physical requirements specified by the law for issuance of a motor vehicle operator's license.
3. The parent/guardian agrees to pay the amount of \$375.00 for the course.
4. You will be charged \$35.00 for the student manual if lost or destroyed.
5. Payment in full shall be received no later than the second night of class.
6. Students will not be allowed behind the wheel until all fees are paid in full.
7. There will be a \$30.00 fee charged on any NSF check that is returned by a banking institution.
8. In the event of a BTW cancellation, a cancellation fee of \$25.00 will be charged unless a 24 hour notice is given.
9. No Certificate of Completion will be issued until all fees are paid in full.
10. Navigator Driving Academy reserves the right to deny admittance or expel any student from the school for any reason with a full refund payable to the parent/guardian.
11. Navigator Driving Academy, Inc. assumes all liabilities contained within this agreement.

REFUND POLICY

If for any reason you decide to withdraw from the course before its completion, your refund would be based on the following schedule:

1. If withdrawal occurs after any Behind the Wheel driving has taken place, No Refund will be given.
2. During the first two classes, if no Behind the Wheel time has been completed, 50% of the total tuition will be refunded.
3. Withdrawal after the second class, No Refund will be issued.
4. Refunds will not be processed until classroom related materials are returned to the school in good condition.

WE, THE UNDERSIGNED, UNDERSTAND THE ABOVE PROVISIONS

SIGNATURE OF STUDENT	<u>\$375.00</u> FEE PAID	SIGNATURE OF INSTRUCTOR
SIGNATURE OF PARENT/GUARDIAN	_____/_____/_____ DATE	<u>Barbara S Musil</u> AUTHORIZED SCHOOL REPRESENTATIVE

THE DRIVING RECORD OF EACH INDIVIDUAL INSTRUCTOR IS AVAILABLE FOR REVIEW UPON REQUEST.

NOTICE: This school is required to be licensed by the Michigan Department of State, Program Operations Division. If you have a complaint which you cannot settle with this school, write: Michigan Department of State, Program Operations Division, Lansing, Michigan 48918. Completion of driver training instruction does not guarantee qualification for a driver license.